

BANHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING ON THURSDAY 2ND FEBRUARY 2023

In Banham Community Centre's small hall at 7:30pm.

Present Mr Burrell (Chairman), Mr Drewery, Mr Dye, Mr Sparks, Stephen Askew and Dr Dalton. 5 members of the public attended.

Item	Detail	Actions
1.	Welcome: The Chairman welcomed Councillors and members of the Public and advised of the opportunity to speak at the Public session. The Chairman also welcomed the new Parish Clerk, Michelle Jones.	
2.	Apologies for absence: Apologies were accepted from Mrs Eggleton and Ms Spicer. The Chairman also announced the retirement of Ms Eggleton.	
3.	Declarations of Interest: There were no declarations of interest	
<p>4a. PUBLIC SESSION: A member of the public advised she had written to Breckland Council in respect of a potential footpath hazard. The footpath runs parallel to Crown Street and joins the Heath Road to Winfarthing Road in Banham. Breckland had referred her back to the Parish Council. The hazard relates to the steep slope leading from the footpath directly into the road. Suggestions were made to add wire netted steps and a handrail to avoid falls. Councillor Stephen Askew in attendance advised if he could be of assistance he would be happy to assist (Note: same situation on opposite side of road)</p> <p>A second member mentioned the deterioration of the Winfarthing Road. The Chairman advised he had previously raised this issue but that it would be raised again.</p> <p>Mr Dye raising need for a Dog Bin outside the community centre. The Chairman advising this is in hand and will be dealt with prior to the next meeting.</p> <p>4b. Councillor Mr Stephen Askew in attendance advising that:</p> <ul style="list-style-type: none">planning permission granted on Lucy's shop on Crown Street. Mr Askew confirming hopefully work will be started shortly.Following previous flood issues raised, Mr Askew pleased to see progress in this regard.		

Item	Details	Actions
5.	Previous Minutes: Minutes available and signed by The Chairman.	
6.	May Elections: The Clerk explaining that notification and election packs awaited from Breckland CC. Once received the Clerk will distribute these to the Councillors and members of the public wishing to apply for completion and submission to Breckland CC.	Mrs Jones (Clerk)

7.	Coronation Celebrations: Dr Dalton of the Coronation Celebration Committee advising that plans coming along nicely. Permission has been given by the Green Owner to use the Green. All in agreement that the celebration budget would match the previous jubilee budget.	
8.	Village Green: Several of the chains around the Green have broken and are causing trip hazards. The Clerk will contact the owner of the green and seek permission to remove the chains.	Dr Dalton Mrs Jones (Clerk)
9.	Cemetery Hedge: Mr Drewery advising that the cemetery hedge on Church Lane is becoming somewhat overgrown and beginning to encroach closer to the road. The Clerk will contact the Church to see if they are able to deal with the funding of this and if not further consideration will be given by the Parish Council. Mr Drewery to seek quotes in meantime.	Mr Drewery Mrs Jones (Clerk)
10.	Allotments: Mr Drewery advising that recent inspection of the allotments was found to be satisfactory for this time of year. Clerk to enquire as to the situation with Plot 14 and will revert to the council once known. Also an up to date list of plot holders is to be sought.	Mrs Jones (Clerk)
11.	Dog Bins: The Chairman advising that 3 new bins are due to be installed. The Clerk will make enquiries to see if there are any firms able to assist with the emptying of bins off the highway.	The Chairman Mrs Jones (Clerk)
12.	Speed Signs: Given the hazardous nature of the blind bend on Hunts Corner, The Chairman has made enquiries as to the cost of a warning sign and all councillors in agreement to further arrangements being made in respect of this.	The Chairman Mrs Jones (Clerk)
13.	Banham Parish Council Website/Social Media: Mr Dye advising enquiries had been made for a basic 'website template'. Dr Dalton advising that the previous 'Banham Covid 19' page has been renamed and will now be known as the 'Banham Community Network' page. Consideration to be given in respect of promotion of the page. Website proposed by Mr Dye, Seconded by Dr Dalton and all Councillors in agreement.	Mr Dye Dr Dalton
14.	Banham Parish Council Records: All records are to be re-assigned to agreed storage from the previous Parish Clerk.	Mrs Jones (Clerk)
15.	Clerks Phone/Printer: The Chairman advising that a new laser printer would be most beneficial due to the age and condition of the previous printer. All in agreement to purchase of this. In respect of a Council phone, The Chairman proposed a simple, 'cheap' contract (around £6.00 per month) should be sufficient. Proposed by Chairman, seconded by Dr Dalton, and all Councillors in agreement.	The Chairman Mrs Jones (Clerk)

16.	<p>Funding/Ringfence: Chairman advising on the 'ringfencing' of Chairmans allowance for urgent needs and emergencies. Proposed by Chairman £1000.00, seconded by Mr Sparks, agreed by all Councillors.</p>	The Chairman
17.	<p>Planning:</p> <ul style="list-style-type: none"> • Hilltop Cottage Planning Application – Discussed by Council members. No objection to the application made. • 54 Crown Street Planning Application – Granted • Haugh Farm Planning Application – Refused 	Mrs Jones (Clerk)
18.	<p>Accounts: Parish Council now going digital. Chairman explaining need for signatories and asking if councillors happy to 'come on board' as signatories. Amount of £35.00 agreed for reimbursement to Mr Sparks in respect of previous Clerks' leaving celebration cake. Amount of £25.00 proposed by Chairman for electricity contribution to the lighting of the Banham Christmas tree. Seconded by Mr Dye, agreed by all.</p>	The Chairman
19.	<p>Highways, Street Lights and Footpaths:</p> <ul style="list-style-type: none"> • Winfarthing Road – Potholes discussed • Pothole on C142 midway between Hunts Corner and Grove Road. • Pothole outside of community centre around the centre 'triangle' on left hand side of the road. <p>Clerk to deal with contact with Highways Agency to report.</p> <ul style="list-style-type: none"> • Hunts Corner Streetlight is not working • Street Light on Grove Road removed by Contractors. <p>Clerk to report to K&M Lighting and Clayland Homes.</p> <p>Email from Breckland in respect of footpath (FP4) requesting details of ownership. Mr Drewery to get exact location so we can look into this further.</p>	Mrs Jones (Clerk) Mr Drewery
20.	<p>Any other Business: Mr Dye querying whether or not the defibrillator is working following previous report that the same had been used and was offline. Mr Drewery to contact Harling Electricals to check this.</p> <p>Mr Drewery confirming that demolished phone box has now been checked and all live lines disabled.</p> <p>Deterioration of Church Wall. Tree Surgeon to inspect the trees alongside the wall and consider the roots and the issues these may be causing. 3 quotes to be obtained for further investigations to take place.</p>	Mr Drewery